

3.22 IN-FACILITY VISITATION

A. General population visitation days are Sunday & Wednesday from 12:00pm to 4:00pm. **Visitors must sign in no later than 3:15pm.** Visitation blocks are for 30 minutes; if you do not respond expeditiously to the visitation area when directed by staff, this may reduce your total visitation time. Visitation is on a first come first served basis & detainees are allowed only one visit per visitation day. If a detainee receives a visit & another visitor arrives for that same detainee, the second/subsequent visitor(s) will be turned away. The only exception to this is an Approved Clergy visit; see section 3.23 for details. **NO CONTACT VISITS ARE ALLOWED.**

B. Civil Detainee visitation is Saturday from 12:00pm to 4:00pm.

C. All visitors must produce an approved photo I.D. card & complete the Visitor Questionnaire prior to being allowed to visit. Approved I.D. cards are: state issued driver's licenses, or most state or Federal issued photo I.D. cards. No one on active parole or probation (supervised or not) will be allowed to visit any detainee. This is the policy of this facility and the person's PO has no effect on this policy.

D. Persons under the age of 18 must be accompanied by a responsible adult; the accompanying adult is responsible for ensuring the minor behaves in a way that is not disruptive to others in the visitation area.

E. No purses, diaper bags, cameras, recording devices, cell phones, etc. are allowed in the visitation area or lobby; these items need to be left in the visitor's vehicle. **The only items a visitor will be allowed to bring into visitation are their I.D. & their vehicle keys.** Neither SGCDC nor SGCDC staff will be held responsible for items left on the visitation counter or in the visitation lobby. Visitors are not to ask staff to watch their personal belongings.

F. Visitors must be appropriately dressed. Shirts & shoes are required. No form-fitting, suggestive, or revealing clothing will be permitted. **Persons acting or dressed inappropriately will be refused a visit at the discretion of the Detention staff & may lose the privilege to visit in the future.**

G. Detainees are allowed one 1-hour special visit during their stay at the SGCDC. You must request the visit at least 7 days prior to the visit via a General Request form. The special visit time block is from 12:00pm – 1:00pm. Your visitors must sign in by 11:45am for you to have your full hour special visit. If your family or friends arrive late for your special visit you will lose that extra time.

H. Visitors may deposit funds into your commissary account via the kiosk in the rear visitation lobby.

I. Visits from attorneys & court officers are handled routinely during regular business hours (8:00am – 4:00pm), but arrangements may be made in advance for visits during non-business hours.

J. Should a detainee be released from the SGCDC, they will not be permitted to visit or send mail to anyone in the detention facility for sixty (60) days.

NO PROPERTY OR PAPERWORK WILL BE ACCEPTED OR EXCHANGED DURING VISITATION.